



Prospectus

NURSING COURSES 2021-22

Dr B Borooah Cancer Institute

A Grant-in-Aid Institute of Department of Atomic Energy, Govt. of India
and a Unit of Tata Memorial Centre (Mumbai)
A. K. Azad Road, Gopinath Nagar, Guwahati - 781016

INSTITUTION- PROFILE



LOKABANDHU
Dr. Bhubaneswar Borooah (1893-1956)
a luminous soul who lived for others,
alleviating human pain and sufferings
remains as living spirit
in our mission
to care, cure, comfort and console
the human race.

জ্যোতিয়ান আত্মা, লোকবন্ধু
ডাঃ ভুবনেশ্বৰ বৰুৱা (ইং ১৮৯৩-১৯৫৬)
অগণন আৰ্ত লোকৰ বাবে
এগৰাকী দেৱদূত।
আমাব এই মানৱ সেৱা আৰু শুশ্ৰূষাৰ
পৰিক্ৰমাত তেওঁ এক অক্ষুৰ্ত,
প্ৰেৰণাৰ অমল উৎস।

Dr. Bhubaneswar Borooah Cancer Institute (BBCI) was set up by a voluntary organization called 'Dr. B. Borooah Cancer Society Trust'. Dr. Bhubaneswar Borooah (4th September 1893 - 25th September 1956) was a great physician, freedom fighter and philanthropist of Assam. The Institute was recognized as Regional Cancer Centre by the Ministry of Health & Family Welfare, Govt. of India in the year 1980. On 6th of August, 1986 the Institute was handed over to the Government of Assam by the B Borooah Cancer Society Trust retaining its autonomy. The First Tripartite Agreement for revitalization of the Institute involving the North Eastern Council, Government of Assam and the Department of Atomic Energy, Govt. of India became operational from November 1989. This tripartite arrangement for funding and management of the Institute continued till 2017. On a historical development, Dr. Bhubaneswar Borooah Cancer Institute (BBCI) on the 27th November 2017 has become a central institute under the Department of Atomic Energy, Government of India and as a unit of Tata Memorial Center, Mumbai, following a decision of Cabinet Committee under the Chairmanship Hon'ble Prime Minister of India Shri Narendra Modi. With his landmark decision, the hospital would be able to provide affordable cancer care across the entire North Eastern (NE) states with a holistic approach.

The Institute is a 230-bedded Hospital, land covering an area of 14.2 acres (43 bighas), located at Gopinath Nagar, Guwahati, Assam. About 12,000 new and 80,000 old cancer patients visit the Institute every year. The hospital provides Preventive, Diagnostic, Therapeutic, Rehabilitative and Palliative Support Services to all patients in addition to Teaching, Training and Research. Hence, the hospital is equipped with almost all necessary and latest technologically advanced machineries, developed in cancer fields required to treat patients in a holistic approach.

The Institute conducts various academic courses like MD in Radiotherapy, M.Ch in Surgical Oncology, DM in Medical Oncology, 2 Years Post Graduate Fellowship Programme in Head & Neck Oncology, Gynaecologic Oncology, Surgical Oncology, Medical Oncology and Onco-Pathology in collaboration with Tata Memorial Hospital, Mumbai, Ph.D, M.Sc in Radiological Physics and many other paramedical courses like Diploma in Medical Laboratory Technology (DMLT), Diploma in X-Ray and Imaging Technology, Diploma in O.T. Technology, which are affiliated to Srimanta Sankardeva University of Health Sciences, Assam and Gauhati University.



Dear Students,

A hearty welcome to Dr. B. Borooah Cancer Institute.

Dr. Bhubaneswar Borooah Cancer Institute (BBCI), a premier cancer centre of North-East India was set up by a voluntary organization called 'Dr. B. Borooah Cancer Society Trust' in the name of Dr. Bhubaneswar

Borooah (4th September 1893 - 25th September 1956) in 1973. Dr Borooah was a great physician, freedom fighter and philanthropist of Assam. The Institute was taken over by Department of Atomic Energy, Govt. of India on 27th November 2017 as a unit of Tata Memorial Centre, Mumbai. From a humble beginning, BBCI has come a long way and grown into an institute of national importance. The Institute is located at Gopinath Nagar, Guwahati, Assam is a 260-bedded hospital at present and sees about 14,000 new and footfall of 2,00,000 cancer patients every year.

Realizing the acute shortage of trained doctors, nurses and technical staff in the field of Oncology, Dr. B. Borooah Cancer Institute felt the need to generate manpower in this region of the country.

The Institute at present conducts MD in Radiotherapy, M.Ch in Surgical Oncology, Head & Neck Surgery, Gynaecological Oncology and DM in Medical Oncology & Onco-Pathology. It is the first institute in the entire Eastern India to be granted permission to start courses in Radiation Oncology and 5 super specialty courses in Oncology by the Ministry of Health and Family Welfare, Govt. of India. Dr. B. Borooah Cancer Institute also conducts 2 Year Post Graduate Fellowship Programme in Head & Neck Oncology, Gynaecologic Oncology, Surgical Oncology, Medical Oncology, Onco-Pathology, Oral Oncology and Paediatric Oncology in collaboration with Tata Memorial Hospital, Mumbai.

MSc in Radiological Physics, recognized by the Atomic Energy Regulatory Board, Govt. of India was started in the year 2012 in collaboration with Gauhati University.

To understand the cause of cancer and its biology in depth, I am proud to inform you that Dr. B. Borooah Cancer Institute will be one of the few centres in the country to conduct a course in MSc Cancer Biology in collaboration with Department of Bioengineering and Technology, GUIST, GU was started in 2018. M.Sc in Oncology Nursing, Masters in Health Administration, Post Basic Diploma in Oncology Nursing was launched in 2021.

We understand that the paramedical staff is of equal importance in the smooth functioning of a medical institute. To improve the standard of patient care, we are also conducting courses in Radiotherapy Technology, Radiography, Medical

Laboratory Technology, OT & CSSD Technician, Anaesthesia technician to name a few which are affiliated to either Gauhati University or Srimanta Sankaradeva University of Health Sciences, Assam.

Students undergoing nursing courses in various Nursing Colleges of N-E Region come regularly to BBCI to acquire knowledge in the field of Nursing Oncology as part of their training.

We have several short term Certificate courses for both doctors and paramedical staff. Summer training is imparted in Cancer Registry, Epidemiology & Biostatistics, Palliative Care, and Essentials of Molecular Biology Technique. Students from allied courses like MSW, Biotechnology from several institutes from all over India regularly visit BBCI for doing their internship projects. In collaboration with University of Science & Technology, Meghalaya, we have started MHA from 2020.

Researchers from within as well as outside the institute are pursuing various research works including PhD at BBCI. A DBT Centre for Molecular Biology and Cancer Research which was started in February 2010 and is involved in many research projects at present. Molecular Virology Laboratory was inaugurated in 2020.

For clinical, academic and research collaboration, Dr. B. Borooah Cancer Institute has signed memorandum of understanding with the Dutch School of Gynaecologic Oncology and Pelvic Surgery, Netherlands, Manitoba University, Canada, Amrita Institute of Medical Sciences, Kochi, Indo-American Cancer Institute, Hyderabad, Institute of Advance Study in Science & Technology, Assam down town University, University of Science and Technology, Meghalaya, National Institute of Pharmaceutical Education and Research, Guwahati and IIT, Guwahati. The Institute has more than 300 research publications in national and international journals. BBCI provides residential accommodation for limited number of students. It also has a digital library. News18 Healthcare Excellence Award for Medical Education was presented to BBCI by the then Hon'ble Health Minister of Assam Dr Himanta Biswa Sarma in 2019.

Many of the students who have successfully completed various professional courses from BBCI have been absorbed in State and National Institutes of repute in the country.

I assure you that BBCI will be the right platform for gaining knowledge in various fields of oncology which will strengthen our mission to fight cancer.

I welcome you once again to Dr. B. Borooah Cancer Institute and be a part of the crusade against cancer.

Dr. A. C. Katak
Director, BBCI



Dear Students,

Please accept my heartfelt congratulations on your decision to advance your degree! As you are aware you have chosen to join the most noble and rewarding profession, the profession built on dedication, personal sacrifice, and empathy. Although your educational journey may be difficult at times, you will reap the reward of utmost satisfaction when holding your diploma/degree at the end of the course and nothing will ever compare to the fulfilment, that improving and saving the lives of others will bring! Just as Florence Nightingale's lamp lit up the night and helped the healing, your dedication to advancing your profession is admirable. As a medical professional myself and my colleagues can vouch for that.

Dr B Borooah Cancer Institute will be glad to facilitate your learning and professional growth, we are in the process of developing newer generations of well-educated, competent, confident, and compassionate oncology nurses who, in turn, will improve the health and quality of life of individuals afflicted with cancer.

We will leave no stones unturned and work together to improve the quality of education and training with the latest professional evidence and practices into the classroom. In our training programs we plan to offer smaller clinical groups so that each learner can receive personalized attention from faculty. Our high end digital library services offer a huge source of information through which you can enrich your learning. Remember that all of us at BCCI are here to support you in becoming a great nurse or growing in your professional career. Once again, on behalf of the BCCI Academia, faculty, administration, and staff, congratulations and welcome to the BCCI family!

Dr. D. Barmon
Deputy Director (Academics)
BCCI, Guwahati

NURSING COURSES

COURSES AFFILIATED TO SRIMANTA SANKARDEVA UNIVERSITY OF HEALTH SCIENCE, ASSAM

Post Basic Diploma in Oncology Nursing

INC believes that registered nurses need to be trained in Oncology nursing care in clinical and community setting in order to provide competent care to cancer patients and enhance their quality of life. Expanding role of nurses and advances in technology necessitates additional training prepare them for effective participation in preventive, promotive, curative, rehabilitative and palliative nursing care. This course will help the registered nurses to be competent enough to give quality nursing care to the cancer patients.

This course is designed to prepare registered nurses (GNM or B.Sc) with specialized knowledge, skills and attitude in providing advance quality care to cancer patients, their families and communities at primary, secondary and tertiary levels of care.

The post basic Diploma in Oncology Nursing is designed to prepare specially trained Oncology nurses. The outcome of the programme will be to have more nurses prepared as oncology nurses providing competent care at the institutional and community levels.

M.Sc Medical Surgical Nursing (Oncology Nursing)

This course is designed to assist students in developing expertise and in pepth understanding in the field of Oncology Nursing. It will help students to develop advanced skills for Nursing intervention in various oncological conditions. It will enable the student to function as oncology nurse Practitioner/Specialist and provide quality care. It will further enable the student to function as educator, manager and researcher in the field of Oncology Nursing.

Course	Seats	Eligibility	Affiliated to
One year Post Basic Diploma in Oncology Nursing	20	B.Sc.N/G.N.M/ PBB.Sc.N Be a Registered Nurse (R.N & R.M) or Equivalent. Possess a Minimum of one year experience as a staff Nurse. Be physically fit	Srimanta Sankaradeva University of Health Sciences, Assam.
Two Years of M. Sc. Medical Surgical Nursing (Oncology Specialty)	10	The candidate should be a Registered Nurse and Registered Midwife or equivalent with any state Nursing Registration Council. The Minimum education requirement shall be the passing of: B.Sc. (N) /B.Sc. Hons. (N)/ Post Basic B.Sc. (N) with minimum of 55 % aggregate marks. The candidate should have undergone in B.Sc. (N)/ B.Sc. Hons. (N)/ Post Basic B.Sc. (N) in an institution which is recognized by Indian Nursing Council. Minimum of one year of work experience after Basic B.Sc. (N). Minimum of one year of work experience prior or after Post Basic .B.Sc. (N). Candidate should be medically fit. 5% relaxation of Marks for SC/ST candidates may be given.	

Fees Structure for Post Basic Diploma in Oncology Nursing

1.	Tuition Fees -----	Rs. 35000/-
2.	Laboratory Fees-----	Rs. 5000/-
3.	Admission Fees -----	Rs. 2000/-
4.	Hostel Deposit-----	Rs. 5000/-
5.	Library fees -----	Rs. 2000/-
6.	Extracurricular Activity Fees ----	Rs. 1000/-
7.	I.D. Card Fees -----	Rs. 100/-
Total	-----	Rs. 50,100/-

Fees Structure for M.Sc. Medical Surgical Nursing (Oncology Specialty)/year

1.	Tuition Fees -----	Rs. 65,000/-
2.	Laboratory Fees-----	Rs. 5000/-
3.	Admission Fees -----	Rs. 2000/-
4.	Hostel Deposit-----	Rs. 5000/-
5.	Library fees -----	Rs. 2000/-
6.	Extracurricular Activity Fees ----	Rs. 1000/-
7.	I.D. Card Fees -----	Rs. 100/-
8.	Clinical Fees -----	Rs. 5000/-
Total Fees per Year	-----	Rs. 85,100/-

* Registration Fees, Exam Fees, & Convocation Fees as per the university Norms for both the courses.

Dr. B Borooah Cancer Institute maintains a healthy and pleasant academic environment for the students within the campus. Ragging in campus is completely banned and strict disciplinary action will be taken against the students if found for. In this regard the Institute has constituted an Anti-Ragging Committee and a Monitoring Committee for Anti Ragging with the following members. The committee members for Anti- ragging are-

1.	Dr. Debabrata Barmon, Deputy Director (Academics), BBCI	Ph No: 9864066814 : Chairperson
2.	Dr. A K Kalita, Professor and HoD, Dept of Radiation Oncology, BBCI	Ph. No: 9864035015 : Member
3.	Dr. Munlima Hazarika, Professor and I/c, Dept of Medical Oncology, BBCI	Ph.No: 9864043056 : Member
4.	Mrs. Krishna Baruah, Sr. Librarian, BBCI	Ph. No: 9435145627 : Member Secretary

The monitoring committee members for anti-ragging are:

1.	Dr.Tarulata Kakoti Majhi, Principal cum Professor, (Nursing)	Ph No: 9435011743 : Chairperson
2.	Mr. Jamil Ahmed Barbhuiya Social Investig ator, BBCI	Ph. No: 9854040078 : Member
3.	Mrs. Gayatri Gogoi, KEVAT Fellow, BBCI	Ph.No: 8638677710 : Member
4.	Mr. Tarun Sonowal Asst. Medical Social Worker, BBCI	Ph.No: 9577121983 : Member Secretary



Dr Bhubaneswar Borooah Cancer Institute

A Grant-in-Aid Institute of Dept. of Atomic Energy, Govt. of India
and a Unit of Tata Memorial Centre (Mumbai)
Guwahati-781016, Assam, India

1. Name of the course applied for : _____

2. Marks obtained BSc. Nursing / GNM/PBB Sc. Nursing :

Total Marks : _____ Percentage : _____

Affix your recent
passport size photograph
here with your
signature across

3. a) Title Preferred (Tick and one in the appropriate box)

Mr. Mrs. Ms.

b) First Name (Block Letters)

c) Middle Name (Block Letters)

d) Last Name (Block Letters)

4. Date of Birth :
(DD/MM/YYYY)

Sex : Male Female

5. Permanent Address : _____ Nationality : _____

Father/Guardian's Name : _____

Village/TownArea : _____ P.O. _____

District _____ P.S. _____

Pin _____, State _____, Phone No. _____

6. Present Address : Father/Guardian's Name : _____

Village/TownArea : _____ P.O. _____

District _____ P.S. _____

Pin _____, State _____, Mobile No. _____

Phone No. _____, e-mail : _____

7. Academic Qualification :

Name of Examination	Board / College/ University	Year	Division / Class	% marks	Aggregate Marks in General Course
H.S. (Science)					
B.Sc.					
Others					

8.

Government <input type="checkbox"/> / Institute Sponsored <input type="checkbox"/> / Self <input type="checkbox"/>

9. **Course/s Applied For :**

.....

.....

Preference

- a] One year Post Basic Diploma in Oncology Nursing Programme
- b] Two year M.Sc. Medical Surgical Nursing (Oncology Speciality)

10. CHECKLIST OF DOCUMENTS ATTACHED

- a] FILLED APPLICATION FORM
- b] PASSPORT SIZE PHOTO
- c] ADDRESS PROOF
- d] AGE VERIFICATION CERTIFICATE
- e] MARK-SHEET OF QUALIFYING EXAM
- f] PROOF OF PAYMENT
- g] SELF ATTESTED COPY OF REGISTRATION CERTIFICATE FROM STATE NURSING COUNCIL
- h] EXPERIENCE CERTIFICATE
- i] IN CASE OF SPONSORED CANDIDATE, HE OR SHE MUST SUBMIT HER COPY OF NO OBJECTION CERTIFICATE (NOC) FROM THE EMPLOYER.

11. Declaration by Applicant :

I declare that the information given above is correct and complete to the best of my knowledge. If any of the above information is found to be incorrect, my admission will be liable to be cancelled and I shall be liable to disciplinary action as may be decided upon the Institute.

Signature of the Applicant

Signature of the Parent/ Guardian

Date : _____

Date : _____

Health/Medical Information Form
(PLEASE WRITE IN BLOCK LETTERS)

Name of the candidate : _____

Name of the father : _____ Name of mother : _____

Residential address : _____

MEDICAL INFORMATION

Blood Group : _____

History of any major illness (if any) : _____

Allergies to medicine or food (if any) : _____

MEDICAL FITNESS CERTIFICATE:

(Doctor's Name, Qualification and Regd. No. to be mentioned)

Seal & Signature of Doctor /Physician with Registration Number

Signature of Applicant

Signature of Guardian

ANNEXURE - I

UNDERTAKING BY THE CANDIDATE/STUDENT

- 1) I,.....S/o D/o of Mr./Mrs/Ms.....,having been admitted to, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutes,2009' (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging ,activity or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that-
 - a) I will not indulge in any behaviour or act that may constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging ,I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared thisday of month ofyear.

.....
Signature of deponent
Name :

ANNEXURE - II

UNDERTAKING BY THE PARENT/GUARDIAN

- 1) I,Mr./Mrs./Ms.....
Father/mother/guardian of,
have been admitted tohave received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institution,2009,(hereinafter called the "Regulation"),carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging ,activity or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that -
 - a) My ward will not indulge in any behaviour or act that may constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging ,my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declare this.....day ofmonth ofyear.

.....
Signature of deponent

Name:

Address:

Telephone/Mobile No.:

(TO BE PREPARED ON Rs. 20/- STAMP PAPER)**Two Years M.Sc Medical Surgical Nursing (Oncology Specialty)
agreement with Dr. B Borooh Cancer Institute, Guwahati**

Dear.....

Pursuit to the interview we have had, we are glad to offer you as a student of in Oncology Nursing at Dr. B Borooh Cancer Institute, Guwahati on full time basis on the following terms and conditions:

1. In order to impart the knowledge of prevention, early diagnosis, treatment, rehabilitation and palliation of cancer patients, you are being selected as a student of on a full time basis. This course is purely an academic activity which is designed to enhance your knowledge and develop a holistic, compassionate approach to combat cancer.
2. The tenure of the Two Years M.Sc Medical Surgical Nursing (Oncology Specialty) is for a period of (2) two years at Dr. B Borooh Cancer Institute (BBCI), Guwahati.
3. Your anticipated course will be start from, 20.....
4. You will receive Rs. 10000/- (Rs. Ten Thousand Only) per month as stipend for the period of Two (2) years as non-sponsored students from the date of enrollment. Sponsored candidates (Government) won't be eligible for any stipend from Dr. B Borooh Cancer Institute.
5. You will not be entitled to any relocation expenses for purpose of joining Two Years M.Sc Medical Surgical Nursing (Oncology Specialty)
6. As per the BBCI policy it is necessary to document your presence while on duty. Therefore, "swiping in" and "swiping out" is mandatory.
7. You are required to be on duty round the clock as and when required, including emergency calls in rotation as per schedule. You will carry out the work assigned to you from time to time as per the instructions of your Superiors.
8. You will be required to perform the usual duty requirements of the department and will be responsible for issues pertaining to ward, OT, in-patient and out-patient care. Organizing and smooth functioning of multi-disciplinary meeting will also be a part of your duty schedule. You will also be an integral part of the team and will need to counsel, negotiate and manage work with personnel in allied specialties, so as to ensure comfortable patients navigation.
9. Your performance during the course is subject to periodical assessment every six months. BBCI reserves right to terminate from the course, if your clinical and academic performance at BBCI is found not satisfactory with a written notice of two months or two months' course stipend in lieu thereof. In case, you wish to leave the course midway, you are required to give penalty of a lump sum Rs. 25,000 (Rupees twenty five thousand) only+ last month stipend and at least two months' written notice.
10. On the day of your joining, you are required to give an undertaking that you will not apply outside for any post or scholarship/fellowship or appear for any competitive examination without obtaining prior written approval from the Organization.
11. You are eligible to 12 (twelve) days all-purpose leave in a year as admissible without any form of accumulation. You are also eligible for special leave for presenting papers in conferences.
12. You will obey all the rules and regulations of the Organization in force from time to time for the said course.
13. Attendance at the Lectures and Meetings is compulsory failing it may not be possible to give you the certification for your tenure of Course, Seminars, meetings, faculty lectures, workshops will be a part of the curriculum. You will be expected to actively participate in such events. A point based CNE will also be devised for continued professional development. You will also be expected to perform regular audits on various issues related to patient care.
14. Apart from Clinical and Professional responsibilities, you will also be expected to take active participation in Nursing Education, Clinical Research, Clinical Audit, Training, and Community Programmes and any other professional duties and needs of the Organization.
15. You will also be encouraged to present/publish Papers based on your work after due process of approval from the Principal, Oncology Nursing, BBCI and Director, BBCI.
16. You will administratively and functionally report to the Principal, Nursing as appropriate and as determined by the Organization from time to time for various activities and carry out the responsibilities assigned to you from time to time.

17. You shall devote your whole time and attention to your engagement with the Organization and shall discharge your duties such that you undertake not to engage yourself directly or indirectly with or without remuneration in any other employment or service.
18. This admission is subject to you being found medically fit by our Medical Consultant after a standard medical examination. In case there is any requirement for further investigations after the standard medical examination, the cost of such further investigation at BBCI will be borne by you. You are also subjected to the Organization's medical check-up by our Medical Consultant from time to time during the course of your engagement and the continuance of your engagement shall be subject to your being medically fit. In case you wish to resign from the course within a year of your admission, BBCI would reserve the right to recover the cost of the pre-employment health checkup from you.
19. Any misleading information furnished and/or suppression of facts or information by you explicitly or implicitly or discovered by us or having come to our knowledge, at any time, having a bearing on your selection directly or indirectly for the fellowship offered to you hereinabove, will automatically render this offer as cancelled without any notice to you, apart from your being liable for any such action as provided under the Law/ Rules and Regulations of the Government/ BBCI
20. Further, you will be required to sign a Confidentiality Agreement. The Confidentiality is to ensure that all proprietary information, intellectual property and documents obtained during your association with the Organization will not be utilized by you at any point of time to undermine the interests of BBCI. We will be happy to provide the details of the Contractual Agreement and Confidentiality Agreement to you in due course. You will also be required to sign IT Security Policy and Guidelines declaration.
21. As a student, you will be privy to sensitive and commercially valuable information concerning the Organization which must not be disclosed during or after the cessation of your academic programme to any third party without prior written consent of the Organization. You shall indemnify the Organization and its affiliates from any loss or damage arising from any breach of this undertaking.
22. This course offer is valid for acceptance within 15 (fifteen) days of issue of this letter.
23. Please note that this offer does not vest or shall not be constructed to vest on you any right to the offer made to you herein above.
24. A penalty for students of a lump sum Rs. 25,000 (Rupees twenty five thousand) only+ last month stipend will be charged for dropout in the middle of the session.
25. This is purely an academic Programme and does not establish any employee- employer relationship between you and the Organization.

We welcome you to our organization and we are sure that our professional and academic relationship would be mutually beneficial.

We look forward to your association with us.

If you accept this Letter under the terms described above, please so indicate by signing and dating this letter in the space provide below and return it to us.

Regards,
Yours sincerely,

(Dr. A. C. Kataki)
Director
Dr. B Borooah Cancer Institute

.....
I accept the Offer Letter on the above terms and will be pleased to take admission in the course Two Years M.Sc Medical Surgical Nursing (Oncology Specialty) at Dr. B Borooah Cancer Institute, Guwahati on

Printed Name :.....

Date :.....

(TO BE PREPARED ON Rs. 20/- STAMP PAPER)**One Year Post Basic Diploma in Oncology Nursing
agreement with Dr. B Borooah Cancer Institute, Guwahati**

Dear.....

Pursuit to the interview we have had, we are glad to offer you as a student of in Oncology Nursing at Dr. B Borooah Cancer Institute, Guwahati on full time basis with the following terms and conditions:

1. In order to impart the knowledge of prevention, early diagnosis, treatment, rehabilitation and palliation of cancer patients, you are being selected as a student of..... on a full time basis. This course is purely an academic activity which is designed to enhance your knowledge and develop a holistic, compassionate approach to combat cancer.
2. The tenure of the One Year Post Basic Diploma in Oncology Nursing is for a period of (1) one years at Dr. B Borooah Cancer Institute (BBCI), Guwahati and one (1) year mandatory service at Dr. B Borooah Cancar Institute (BBCI) after successfully completion of the course.
3. Your anticipated course will be start from, 20.....
4. You will receive Rs. 6000/- (Rs. Six Thousand Only) per month as stipend for the period of One (1) year as non-sponsored students from the date of enrollment. Sponsored candidates (Government/self-sponsored) won't be eligible for any remuneration/salary from Dr. B Borooah Cancer Institute.
5. You will not be entitled to any relocation expenses for purpose of joining **One Year Post Basic Diploma in Oncology Nursing course**.
6. As per the BBCI policy it is necessary to document your presence while on duty. Therefore, "swiping in" and "swiping out" is mandatory for attendance purpose.
7. You are required to be on duty round the clock as and when required, including emergency calls in rotation as per schedule. You will carry out the work assigned to you from time to time as per the instructions of your Superiors.
8. You will be required to perform the usual duty requirements of the department and will be responsible for issues pertaining to ward, OT, in-patient and out-patient care. Organizing and smooth functioning of multi-disciplinary meeting will also be a part of your duty schedule. You will also be an integral part of the team and will need to counsel, negotiate and manage work with personnel in allied specialties, so as to ensure comfortable patients navigation.
9. Your performance during the course is subject to periodical assessment every six months. BBCI reserves right to terminate from the course, if your clinical and academic performance at BBCI is found not satisfactory with a written notice of two months or two months' course stipend in lieu thereof. In case, you wish to leave the course midway, you are required to give penalty of a lump sum Rs. 25,000 (Rupees twenty five thousand) only+ last month stipend and at least two months' written notice.
10. On the day of your joining, you are required to give an undertaking that you will not apply outside for any post or scholarship/fellowship or appear for any competitive examination without obtaining prior written approval from the Organization.
11. You are eligible to 12 (twelve) days all purpose leave in a year as admissible without any form of accumulation. You are also eligible for special leave for presenting papers in conferences.
12. You will obey all the rules and regulations of the Organization in force from time to time for the said course.
13. Attendance at the Lectures and Meetings is compulsory failing it may not be possible to give you the certification for your tenure of Course, Seminars, meetings, faculty lectures, workshops will be a part of the curriculum. You will be expected to actively participate in such events. A point based CNE will also be devised for continued professional development. You will also be expected to perform regular audits on various issues related to patient care.
14. Apart from Clinical and Professional responsibilities, you will also be expected to take active participation in Nursing Education, Clinical Research, Clinical Audit, Training, and Community Programmes and any other professional duties and needs of the Organization.
15. You will also be encouraged to present/publish Papers based on your work after due process of approval from the Principal, Nursing, BBCI and Director, BBCI.
16. You will administratively and functionally report to the Principal, Nursing as appropriate and as determined by the Organization from time to time for various activities and carry out the responsibilities assigned to you from

time to time.

17. You shall devote your whole time and attention to your engagement with the Organization and shall discharge your duties such that you undertake not to engage yourself directly or indirectly with or without remuneration in any other employment or service.
18. This admission is subject to you being found medically fit by our Medical Consultant after a standard medical examination. In case there is any requirement for further investigations after the standard medical examination, the cost of such further investigation at BBCI will be borne by you. You are also subjected to the Organization's medical check-up by our Medical Consultant from time to time during the course of your engagement and the continuance of your engagement shall be subject to your being medically fit. In case you wish to resign from the course within a year of your admission, BBCI would reserve the right to recover the cost of the pre-employment health checkup from you.
19. Any misleading information furnished and/or suppression of facts or information by you explicitly or implicitly or discovered by us or having come to our knowledge, at any time, having a bearing on your selection directly or indirectly for the fellowship offered to you hereinabove, will automatically render this offer as cancelled without any notice to you, apart from your being liable for any such action as provided under the Law/ Rules and Regulations of the Government/ BBCI
20. Further, you will be required to sign a Confidentiality Agreement. The Confidentiality is to ensure that all proprietary information, intellectual property and documents obtained during your association with the Organization will not be utilized by you at any point of time to undermine the interests of BBCI. We will be happy to provide the details of the Contractual Agreement and Confidentiality Agreement to you in due course. You will also be required to sign IT Security Policy and Guidelines declaration.
21. As a student, you will be privy to sensitive and commercially valuable information concerning the Organization which must not be disclosed during or after the cessation of your academic programme to any third party without prior written consent of the Organization. You shall indemnify the Organization and its affiliates from any loss or damage arising from any breach of this undertaking.
22. This course offer is valid for acceptance within 15 (fifteen) days of issue of this letter.
23. Please note that this offer does not vest or shall not be constructed to vest on you any right to the offer made to you herein above.
24. A penalty for students of a lump sum Rs. 25,000 (Rupees twenty five thousand) only+ last month stipend will be charged for dropout in the middle of the session.
25. This is purely an academic Programme and does not establish any employee- employer relationship between you and the Organization.

We welcome you to our organization and we are sure that our professional and academic relationship would be mutually beneficial.

We look forward to your association with us.

If you accept this Letter under the terms described above, please so indicate by signing and dating this letter in the space provide below and return it to us.

Regards,
Yours sincerely,

(Dr. A. C. Kataki)
Director,
Dr. B Borooah Cancer Institute

.....
I accept the Offer Letter on the above terms and will be pleased to take admission in the course One Year Post Basic Diploma in Oncology Nursing at Dr. B Borooah Cancer Institute, Guwahati on

Printed Name:.....

Date:.....

LIST OF TEACHING STAFF OF DR.B.BOROOAH CANCER INSTITUTE

DEPARTMENT OF HEAD & NECK ONCOLOGY

1. Dr. T. Rahman
2. Dr. A. K. Das
3. Dr. R. J. Das
4. Dr. Kishore Das
5. Dr. Anupam Das
6. Dr. Kaberi Kakoti

MEDICAL OFFICER (DENTISTRY)

1. Dr. Manas Rajkhowa

DEPARTMENT OF MEDICAL ONCOLOGY

1. Dr. Munlima Hazarika
2. Dr. P. S. Roy
3. Dr. Asif Iqbal

DEPARTMENT OF GENERAL SURGERY

1. Dr. B. Borthakur
2. Dr. J. Purkayastha
3. Dr. Abhijit Talukdar
4. Dr. Deep Jyoti Kalita
5. Dr. Gaurab Das
6. Dr. Kiran Kamalasanan

DEPARTMENT OF PATHOLOGY

1. Dr. J. D Sharma
2. Dr. Anupam Sarma
3. Dr. Shiraj Ahmed
4. Dr. Lopa Mudra Kakoti
5. Dr. Roopam Deka
6. Dr. Ranjita Sarma

DEPARTMENT OF NURSING

1. Dr. Tarulata Kakoti Majhi, Principal-cum-Professor
2. Ms. Gitanjolee Buruka, Professor
3. Ms. Lily Lalhlutmawii, Associate Professor
4. Ms. Sushila K. Chanu, Assistant Nursing Superintendent

DEPARTMENT OF BIOCHEMISTRY

1. Dr. Swamik Das

DEPARTMENT OF BLOOD BANK

1. Dr. Chandana Kalita

DEPARTMENT OF MICROBIOLOGY

1. Dr. Rashmi Snata Barman
2. Dr. Amrita Talukdar

DEPARTMENT OF RADIOTHERAPY

1. Dr. A. K. Kalita
2. Dr. M. Bhattacharyya
3. Dr. Partha Pratim Medhi
4. Dr. Gautam Sarma
5. Dr. Jyotiman Nath
6. Mr. Shachindra Goswami
7. Ms. Mithu Borthakur
8. Mr. Pranjal Goswami
9. Mr. M. Nara Singh
10. Mr. Shashi Bhushan Sharma
11. Mr. Bhaveswar Yadav

DEPARTMENT OF CANCER REGISTRY, EPIDEMIOLOGY & BIostatISTICS

1. Dr. Manigreeva Krishnatreya

DEPARTMENT OF RADIOLOGY & IMAGING

1. Dr. B. K. Choudhury
2. Dr. Kabita B. Baruah
3. Dr. Geetanjali Barman

DEPARTMENT OF NUCLEAR MEDICINE & MOLECULAR IMAGING

1. Dr. S. Ejanbemo Ezung

DEPARTMENT OF GYNECOLOGIC ONCOLOGY

1. Dr. A. C. Katak
2. Dr. Debabrata Barmon
3. Dr. Upasana Baruah
4. Dr. Dimpy Begum

DEPARTMENT OF PALLIATIVE MEDICINE

1. Dr. K. Bhagabati
2. Dr. Sabitri Sarma

DEPARTMENT OF ANAESTHESIOLOGY

1. Dr. Anupam Das
2. Dr. Minati Baruah
3. Dr. Marie Ninu
4. Dr. Dockney Chintey
5. Dr. Tridip Jyoti Borah
6. Dr. Barnali Kakati
7. Dr. Sonai Datta Kakati

DEPARTMENT OF PREVENTIVE ONCOLOGY

1. Dr. S. M. Bhagabati

DEPARTMENT OF PLASTIC AND RECONSTRUCTIVE SURGERY

1. Dr. Sumanjit Boro

Dr. B. Borooah Cancer Institute

A Grant-in-Aid Institute of Department of Atomic Energy, Government of India
and a Unit of Tata Memorial Centre (Mumbai)
A K Azad Road, Gopinath Nagar, Guwahati - 781016



bbciacademia@gmail.com
bbci_info@yahoo.co.in



+91 99570 33199
99570 33212



www.bbcionline.org